AI-Enhanced Resumes: Supporting Candidate/HERO Use of Enhanced Resume Tool

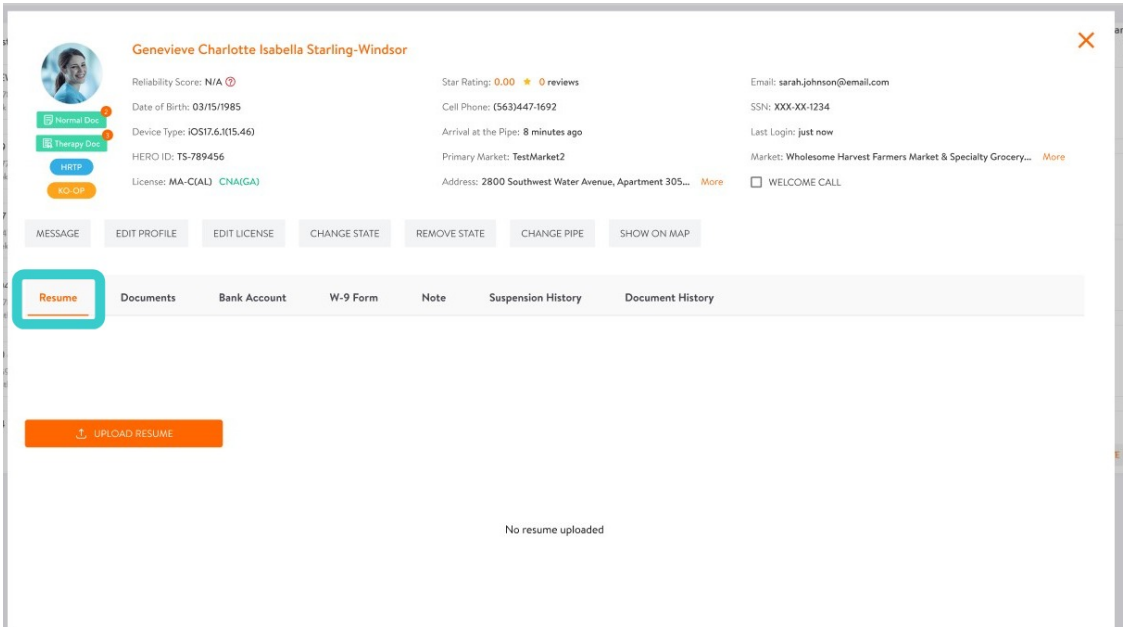
KARE Internal Memos · https://b0fccfeff427a23c8f2303e989ef3fc1-301410275.us-east-1.elb.amazonaws.com/docs/kare-internal/kare-internal-memos/ai-enhanced-resumes-supporting-candidate-hero-use-of-enhanced-resume-tool/

AI-Enhanced Resumes: Supporting Candidate/HEROs Use of Enhanced Resume Tool

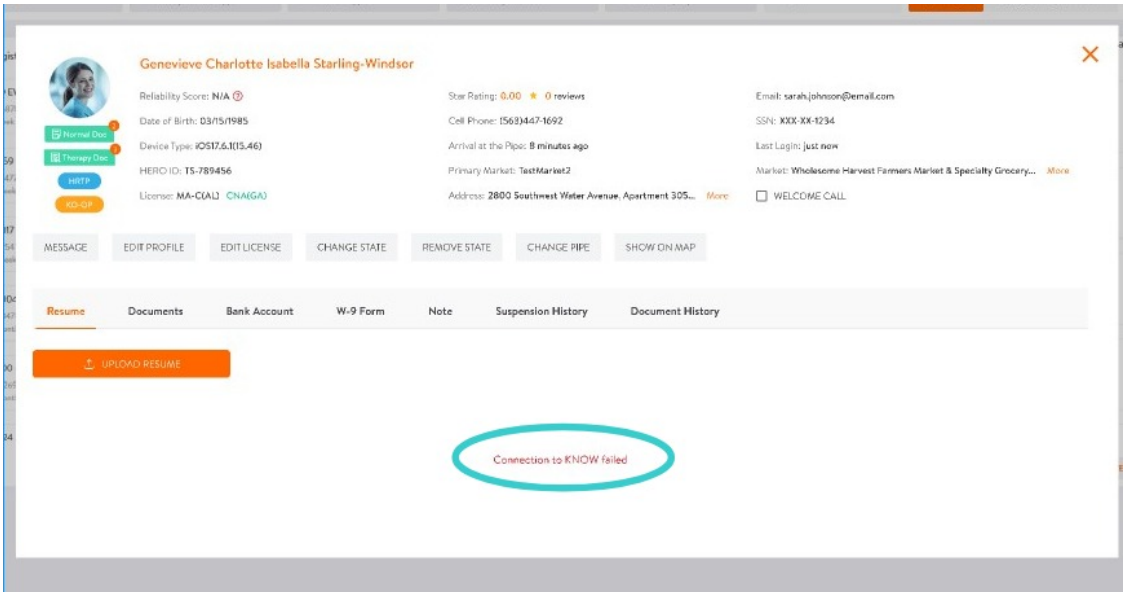
Made by Meredith Brunk with Scribe

This guide explains how KARE staff can navigate to, view, and identify which resume version a HERO or Candidate has selected, and when to send a reminder if a selection has not been made.

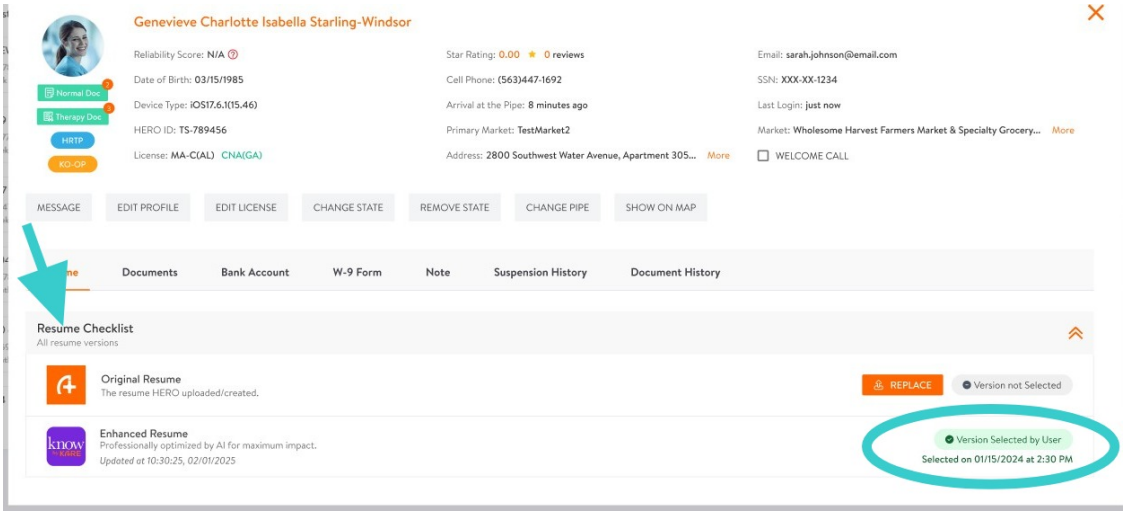
1. To view and access resumes within the candidate modal on the web, select **Resume.**



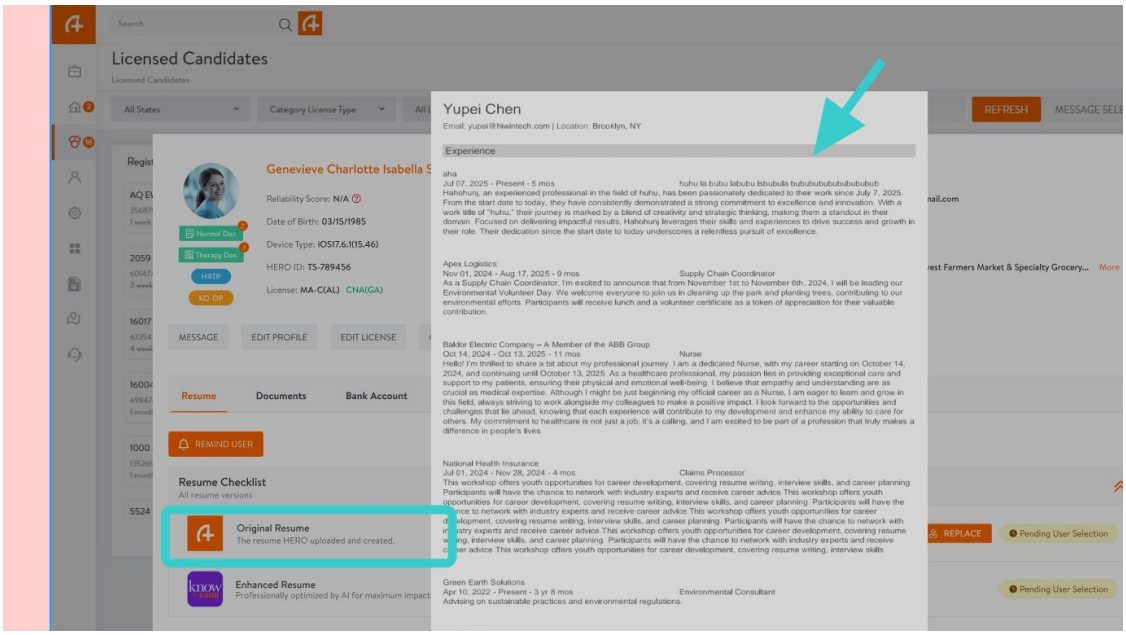
2. Note: if the user sees an error **Connection to KNOW failed,** the candidate may need assistance logging into Know to complete their resume edits.



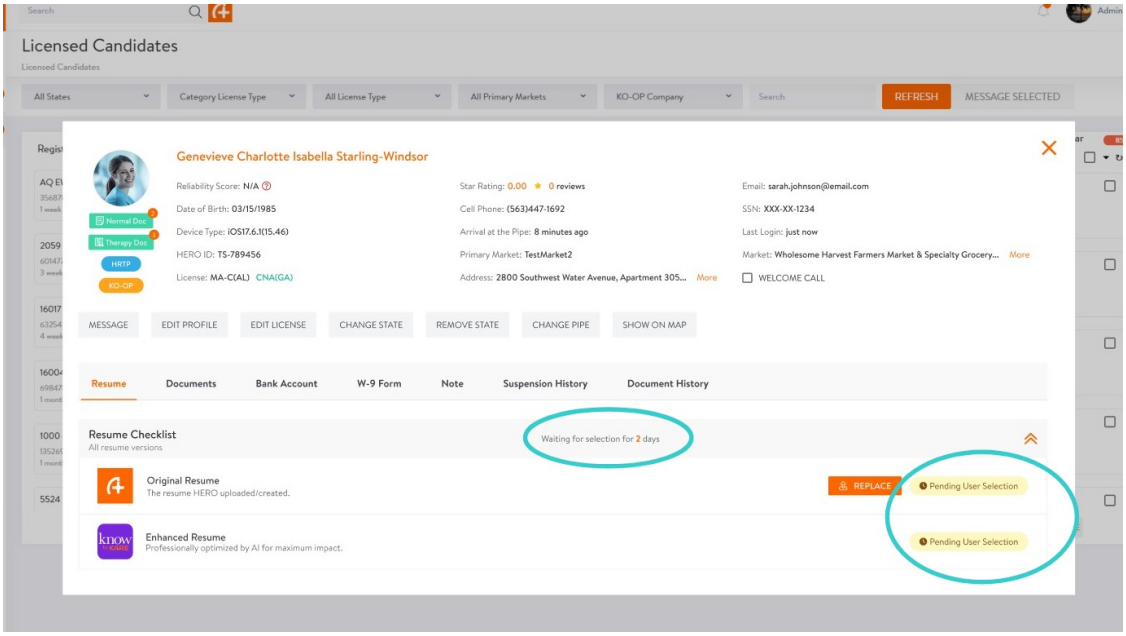
3. If resumes have been uploaded, they can be viewed under **Resume Checklist**. The candidate's selected resume is identified by a green **Version Selected by User** badge.



4. To see the candidate's resume, tap on the resume to open a preview.

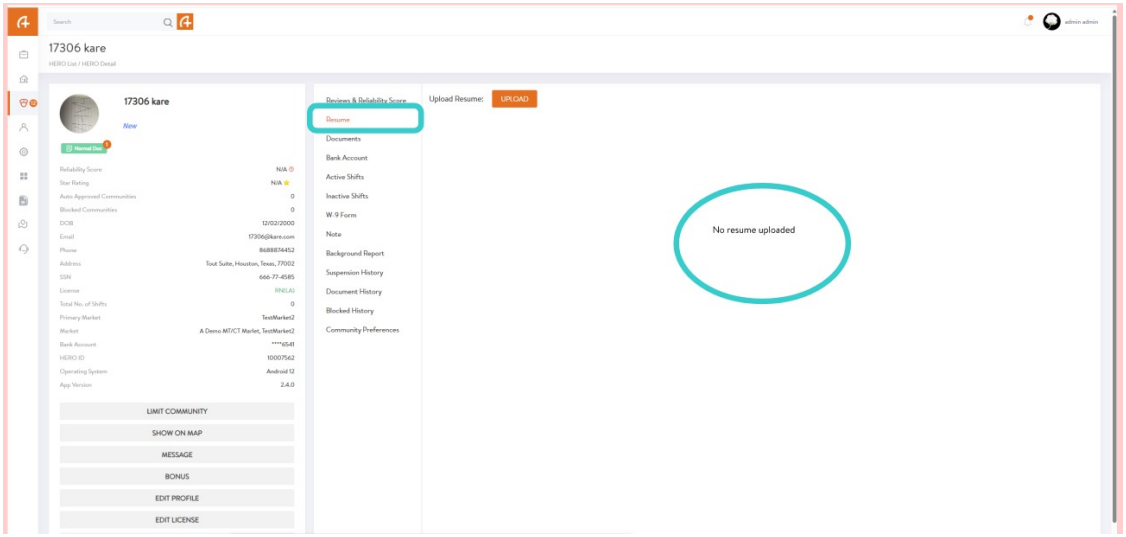


5. If the candidate has uploaded their resume but has not selected which resume to use (Original or Know Enhanced version), they may need a reminder prompting them to select a resume. After 2+ days, an alert will appear in the **Resume Checklist** row indicating it has been 2 days or longer since the candidate uploaded a resume without making a selection for use.

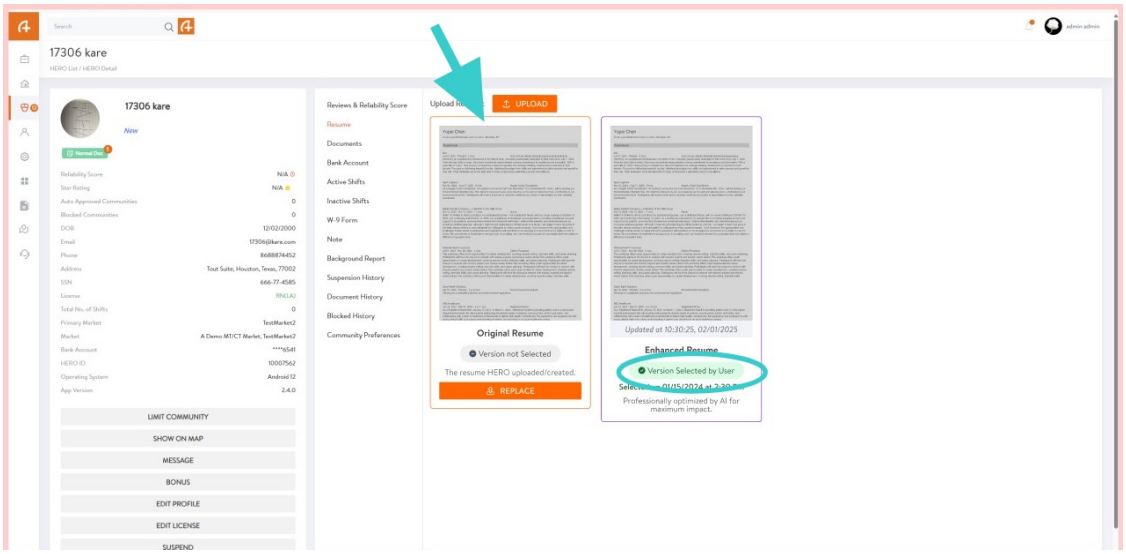


6. In a HERO Profile:

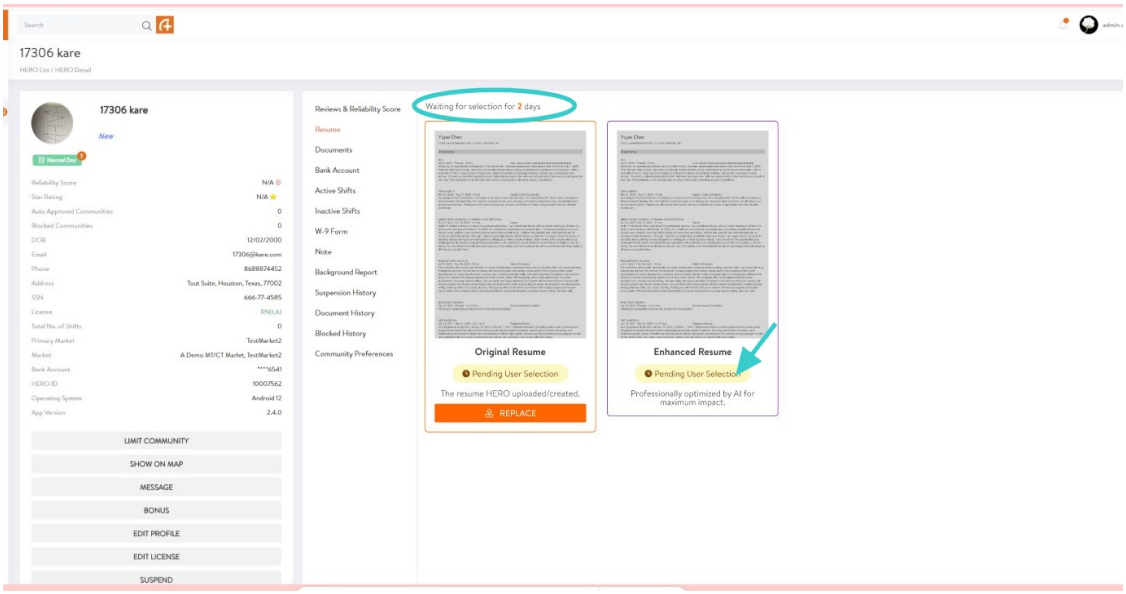
To view resumes within a HERO profile, navigate to the HERO's profile and select **Resume**. Here, any uploaded resumes will be displayed. This example shows there is no resume uploaded.



7. If resumes have been uploaded, they will be displayed along with the version selected by the HERO.



8. If the badges within the resumes display **Pending User Selection,** this means the HERO has not yet chosen a resume to use. When an alert indicates **Waiting for Selection (2 days)**, send a reminder to prompt the HERO to select a resume for use.


17306 kare
HERO List / HERO Detail
17306 kare
New
Normal Dock
Reliability Score N/A
Star Rating N/A
Auto Approved Communities 0
Blocked Communities 0
DOB 12/02/2000
Email 17306@kare.com
Phone 8688874452
Address Tout Suite, Houston, Texas, 77002
SSN 666-77-4585
License RN(LA)
Total No. of Shifts 0
Primary Market TestMarket2
Market A Demo MT/CT Market, TestMarket2
Bank Account ****6541
HERO ID 10007562
Operating System Android 12
App Version 2.4.0
LIMIT COMMUNITY
SHOW ON MAP
MESSAGE
BONUS
EDIT PROFILE
EDIT LICENSE
SUSPEND
Reviews & Reliability Score
Resume
Documents
Bank Account
Active Shifts
Inactive Shifts
W-9 Form
Note
Background Report
Suspension History
Document History
Blocked History
Community Preferences
Waiting for selection for 2 days
Original Resume
Pending User Selection
The resume HERO uploaded/created.
REPLACE
Enhanced Resume
Pending User Selection
Professionally optimized by AI for maximum impact.